

**Cathedral of the Assumption
Parish Pastoral Council Meeting Minutes
October 22, 2015**

Those present: George Kaissieh, Barbara Knebelkamp, Brenda McWaters, Paul Najjar, Fr. Jeff Nicolas, Leslie Smart, Eric Thorne, Angela Wiggins.

I. Opening Prayer

The meeting was called to order, and Paul Najjar led the group in the opening prayer.

II. Review of September Meeting Minutes

The minutes of the September Parish Council meeting were approved as submitted.

III. Administration/Finance Report

Fr. Nicolas reported on behalf of Administration and Finance Representative Tom Zimmerman. Sunday offerings are coming in well. The air conditioner in the Patterson Education Center has been repaired. The roof of the Cathedral has been painted. Bids are being requested for surface repair in the alley behind the office and Cathedral. We have hired George Offutt for 3 hours/day, 5 days/week for cleaning the lunch program kitchen.

The Committee also recommended a change in monthly budget reports since the FeedMyNeighbor fundraiser happens in the last month of the fiscal year, the previous 11 months appear to be in serious deficit. This will be taken into account in future reports.

IV. Committee Reports

Formation – Carollynn Hall - Fr. Joe Mitchell of the Passionist Earth and Spirit Center will be preaching this Sunday and will also have seminars after the 9:30 and Noon Masses. We have 8 or 9 people who will be in our RCIA program this year; there are between 40 and 50 children enrolled in Religious Education pre-K through high school.

Parish Life – George Kaissieh - On November 15, the Bereavement Committee will host a luncheon for those who have lost loved ones in the past year.

Social Concerns – Barby Knebelkamp – next quarterly meeting will be in November.

Stewardship –Fr. Jeff Nicolas – Our next stewardship push will take place in January with sign-ups for year set for February.

Worship – Paul Najjar – The new safeguards for offertory collections at Masses has been implemented and are working well.

The Group of Seven – The first round of awareness chats at weekend Masses went well.

FeedMyNeighbor – Since this year’s event, many people have asked to dance in next year’s FMN.

VI. Old Business

- (a) At-Large Parish Council Member Discernment & Selection Process
There are 5 candidates planning to take part in discernment sessions. Don Kavanaugh and Leslie Smart will present the nominees at the November meeting.
- (b) Parish Directory –Discussion about a *self* rather and *publishing company* generated directory. Father Jeff suggested that a task force undertake this project. George Kaissieh offered to work on recruiting parishioners for the task force.

VIII. Pastor’s Report

The fast approaching Year of Mercy is on the front burner of Father’s planning. A crucifix that had been at now closed St. Mary Magdalene Church is being restored for the Cathedral. Carol Berry is working on the corpus; Gerald Nicolas is restoring the cross. The crucifix will be placed over the Baptismal font on December 8. Chuck Marohnic, who brought us the Jazz Psalms event a few years ago is working on a Psalms of Mercy program.

Father Nicolas is now officially the Air Guard Chaplain. He will be in boot camp January 3 – February 15.

IX. Adjournment

The meeting adjourned at 6:30 pm. Our next meeting will be on Thursday, November 19, at 5:30 pm.

Respectfully submitted,
Angela Wiggins, Secretary